



JOB INFORMATION

Job Code:	185811
Job Title:	Clinical Veterinarian
FLSA Status:	Exempt
Supervisory:	Supervises employees who do not supervise.
Job Family:	Veterinary
Job Family Group:	Veterinary 1
Management Level:	6 Supervisor

JOB SUMMARY

Provides veterinary care to Vivaria animals in compliance with the Animal Welfare Act and other applicable state and federal regulations. Participates in teaching surgical and euthanasia techniques to students. Monitors/reviews surgical protocols and advises on proper usage of anesthesia, analgesics, tranquilizers, medications, etc.

JOB QUALIFICATIONS:

Education

Req	Pref	Degree	Field of Study
X		Doctor of Veterinary Medicine (DVM)	

Additional Education

Check here if experience may substitute for some of the above education.

Combined experience/education as substitute for minimum education

Work Experience

Req	Pref	Work Experience	Experience Level
X		3 years	
	X	5 years	

Additional Work Experience

Check here if education may substitute for some of the above work experience.

Combined experience/education as substitute for minimum work experience

Knowledge, Skills and Abilities

Req	Pref	Functional Skills
X		Experience in a clinical or research setting.

Licenses

Req	Pref	License(s)
X		California State license in Veterinary Medicine

Other Job Factors

JOB ACCOUNTABILITIES

	<i>% Time</i>	<i>Essential</i>	<i>Marginal</i>	<i>N/A</i>
Ensures that animals are provided care in accordance with state and federal regulations to promote physical and psychological well-being and minimize discomfort.				
Ensures compliance with departmental and University policies and procedures and applicable local, state and federal laws.				
Supervises unit employees, as assigned. Assists in recruitment, screening, hiring, orientation and training of unit staff. Evaluates employee performance and provides guidance and feedback. Counsels or disciplines supervised employees, as required. Recommends stronger disciplinary action or termination of employees to Director.				
Schedules, assigns and prioritizes workloads. Sets appropriate deadlines. Monitors employee performance on a day-to-day basis. Ensures timely completion of unit's work. Compiles and submits time sheets, as required. Schedules and conducts staff meetings and individual meetings within unit to facilitate attainment of unit objectives.				
Examines all newly-acquired animals; inspects the condition of the shipping cartons, the animals' food supply and the animals' condition. Checks for signs of disease or other problems. Diagnoses illnesses and administers treatments and medications. Maintains accurate records on all animals.				
Oversees conditioning procedures for animals in "acute" and "chronic" programs. Performs physical examinations, drawing of blood, taking fecal samples, medicating and treating as needed, and vaccinating. Tests primates for tuberculosis in addition to the above.				
Checks animals listed in the daily report from each animal housing unit. Provides timely veterinary care to sick animals.				
Oversees quarantine, isolation and surgical facilities.				
Monitors ongoing surgeries, providing assistance when needed. Provides and ensures adequate usage of proper anesthetics, analgesics and tranquilizers. Monitors pre- and post-operative care.				
Performs euthanasia and teaches euthanasia methods in accordance with the American Veterinary Medical Association Panel guidelines to medical and pharmacology students.				
Assists Vivaria Director in providing Principal Investigators and other research personnel guidelines and consultation on the choice and use of anesthesia, analgesics, tranquilizers, medication, surgery procedures, post-surgical care, etc.				
Monitors surgical protocols, ensuring that the Principal Investigators follow the prescribed procedures; assists and advises in surgeries as needed. Acts as chief surgeon for Principal Investigators as requested.				
Attends continuing education programs to maintain currency in the field.				
Develops and implements security related procedures such as office opening and closing routines, recognition of duress signals and key controls. Coordinates security activities with University Public Safety Department. Promotes and maintains standards for security conscious awareness and behavior. Maintains knowledge of University's crime prevention and suppression programs and services. Ensures dissemination of security related information to staff.				

Other Requirements

<i>Essential:</i>	<i>Emergency Response/Recovery</i>	<i>Essential:</i>	<i>Mandated Reporter</i>
	In the event of an emergency, the employee holding this position is required to "report to duty" in accordance with the university's Emergency Operations Plan and/or the employee's department's emergency response and/or recovery plans. Familiarity with those plans and regular training to implement those plans is required. During or immediately following an emergency, the employee will be		A mandated reporter who in his or her professional capacity has knowledge of, or reasonably suspects a person who is under the age of 18 years, elderly, or a dependent adult has been the victim of abuse or neglect must report the suspected incident. The reporter must contact a designated agency immediately or as soon as practically possible by telephone or in writing within 36 hours. By virtue of the associated job duties, this position qualifies

Other Requirements			
<i>Essential:</i>	<i>Emergency Response/Recovery</i>	<i>Essential:</i>	<i>Mandated Reporter</i>
	notified to assist in the emergency response efforts, and mobilize other staff members if needed.		as a mandated reporter as required by state law and USC's policy at: https://policy.usc.edu/mandated-reporters/
<i>Campus Security Authority (CSA)</i>			<i>Essential:</i>
By virtue of the associated job duties, this position qualifies as a Campus Security Authority as required by law and USC's policy at: https://dps.usc.edu/alerts/clery/			No

ACKNOWLEDGMENTS

The above statements reflect the essential and non-essential functions as necessary to describe the principle contents of the job. They are not intended to be a complete statement of all work requirements or duties that may be required of the position. I understand that I may be asked to perform other duties as assigned. USC reserves the right to add or change duties at any time.

The University of Southern California is an Equal Opportunity Employer. USC prohibits discrimination on any basis protected under federal, state, or local law, regulation, or ordinance or university policies. All employment decisions are based on individual qualifications and business need.

I acknowledge receipt of this job description and its associated physical requirements. I have read and understand the job description and job requirements and agree to abide by their contents. I realize that duties may be requested of me that are not specifically stated herein. I understand that I will be expected to adjust to potential fluctuations in work volume. I understand that, if I have any questions about the essential functions or expectations of my position, my supervisor and/or HR partner are available to discuss them with me.

_____	_____	_____
Print Employee Name	Signature	Date
_____	_____	_____
Print Manager Name	Signature	Date

This job description describes the general nature and level of work required by the position. It is not intended to be an all-inclusive list of qualifications, skills, duties, responsibilities or working conditions of the job. The job description is subject to change with or without notice, and Management reserves the right to add, modify or remove any qualification or duty. Nothing in this job description changes the existing at-will employment relationship between the university and the employee occupying the position.